

1. TITLE OF THE CERTIFICATE (CZ)⁽¹⁾

**Vysvědčení o závěrečné zkoušce z oboru vzdělání:
75-31-J/01 Pedagogika pro asistenty ve školství (dálkové studium)**

⁽¹⁾ In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE⁽²⁾

**Final Exam Certificate in:
75-31-J/01 Pedagogy for Teaching Assistants (distance study)**

⁽²⁾ This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

General competences:

- communicate independently and fluently in mother tongue, give reason for his own attitude;
- seek out essential information from the text and other sources;
- understand the task and solve simple problems, find the information necessary for the solution;
- work or learn under supervision with certain autonomy, apply basic rules and procedures;
- cooperate with others when solving simple problems and situations;
- apply basic mathematic skills to solve simple tasks;
- work with a personal computer and its basic and application software;
- apply principles of safety and health protection at work, fire protection and fire prevention;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- have a basic knowledge of career opportunities in the labor market and of the job search process.

Vocational competences:

- lead children of preschool and school age with special educational needs to the right hygienic, working and social habits and to healthy lifestyle, influence their social attitudes and behaviour, the relationship to education, work and employability;
- help children under the guidance of teachers in preparation for learning and teaching;
- provide assistance to children with disabilities in coping with the everyday tasks associated with participation in education and other activities of the school or school establishment;
- help children from different cultural or socially disadvantaged backgrounds in adapting to school environment and managing educational requirements;
- participate in preparation and realization of leisure activities for children organized by schools or school facilities; create a favourable social climate and contribute to the prevention of socially pathological phenomena;
- develop under the expert guidance both inborn and acquired dispositions of children, respect their specific needs and cultural differences;
- monitor changes in behaviour and needs of children, identify problems and respond to them appropriately;
- cooperate with the school or school establishments, with teachers, educational counsellor and other professional school personnel in solving problems of children with special educational needs in communication with children, in collaboration with their lawful representatives, with the community from which the child comes, and with institutions of social and legal protection of children;
- ensure health and safety of children in educational and other activities organized by school.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The graduate can be employed as teaching staff in preschool facilities, schools and school facilities or in social care institutions providing assistance to children and students with disabilities and social disadvantages in learning and social inclusion.

Examples of possible jobs: teaching assistant (to teacher or tutor).

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate Soukromá střední odborná škola a Střední odborné učiliště s. r. o. Znojemská 1027 Třebíč 674 01 CZ private school	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
Level of the certificate (national or international) Upper secondary education ISCED 353, EQF 2	Grading scale / Pass requirements 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) Overall assessment:: Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
Access to next level of education / training ISCED 353, EQF 3	International agreements
Legal basis Law No. 561/2004 Coll. on pre-school, basic, secondary, post-secondary and other education (School Act) as amended by later regulations Law No. 563/2004 Coll. on pedagogical staff and on the Amendment to Some Other Acts	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> • School- / training centre-based • Workplace-based • Accredited prior learning 	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
Total duration of the education / training leading to the certificate		2 years / 480 consultation lessons
Entry requirements Completed compulsory school education Additional information More information (including a description of the national qualifications system) available at: www.npicr.cz and www.eurydice.org National pedagogical institute of the Czech Republic – National Europass Centre Czech Republic Senovážné nám. 872/25 110 00 Praha 1		
Done at Prague for the school year 2019/2020		

(*) Explanatory note

This document is a supplement to a specific diploma/certificate. It provides additional information on competencies gained in the given field of study and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers and Decision No 2241/2004/EC of the European Parliament and of the Council of 15 December 2004 on a single Community framework for the transparency of qualifications and competences (Europass).

More information available at: <http://europass.cedefop.europa.eu>, <http://www.europass.cz>

© European Communities 2002